

Lewis Center Foundation
Regular Minutes
December 7, 2020

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chair Marcia Vargas called the meeting to order at 9:02 a.m.
2. **ROLL CALL:** Lewis Center Foundation Board Members Buck Goodspeed, Umang Patel and Marcia Vargas were in attendance.

Lewis Center Foundation Board Members Duberly Beck, Desiree Burgnon, Charity Frash, Tyler Jaramillo and Jessica Rodriguez were absent.

LCER Staff Members Jisela Corona, Teresa Dowd, David Gruber and Lisa Lamb were also in attendance.

3. **PUBLIC COMMENTS:** None

4. **CONSENT AGENDA:**

1. Approve Minutes of October 19, 2020 and November 2, 2020 Regular Meetings

Consent Agenda Item 4.01 was not approved, as a quorum was not present.

5. **DISCUSSION/ACTION ITEMS:**

1. LCER Board Update – Jessica Rodriguez was not in attendance so there was not an update.
2. Foundation Board Recruitment – Marcia discussed the need for new members, and the need of the LCER Board and Foundation Board to help with recruitment. David hopes that the new school site in San Bernardino will help in recruiting from the Inland Empire. Marcia noted that Duberly was going to reach out to Bonnie Parti.
3. Welcome gifts – Marcia attended the LCER Board strategic planning meeting. Lewis Center branding and getting the Lewis Center name out was discussed. The Foundation appreciates the time of all board members, and Marcia suggested that as new board members come on, we present them a gift from the Foundation, such as a polo shirt, jacket, etc. Members could wear them out and about for advertising as a way to share who we are and what we do. They could also be worn at events while decorating, etc. and at Lewis Center events, including upcoming ribbon cuttings. We could also use some of our 30th Anniversary items for giveaways. We would want to be sure they would be used/worn. We could remind each other to wear it.
4. Foundation Board Chair or Representative to welcome new LCER Board – Foundation attend first meeting of new LCER Board member to present gift and welcome to the Board.
5. Thank you gifts for current Board Members and gifts for outgoing Board Members – we could give a polo to all current Board Members at the February meeting to get started on this idea.
6. \$30 for 30 Years Call to Action Fundraiser Update – Jisela reported that we are short of our goal. Go strong sharing with friends and family. Could put up posters around town as well. Send out the text and email to your contacts. We are hoping for donations from our vendors as well. The Give Smart email is having an issue. Marcia asked Jisela to talk with them. Give Smart currently has the most updated list of donors, but we need to keep Bloomerang updated as well as it is our main donor management system. We have been looking into past donors that haven't donated for this campaign. Jisela will generate a report of those donors and distribute it to the LCER Board and the Foundation Board to make personal contacts. Marcia asked for the campaign to be sent out twice a week for the rest of the campaign.
7. Nominate Foundation Board Chair to be Appointed by LCER Board Chair – Marcia volunteered to continue as chair for one more year. We need to get new members on board so we will be able to have additional members that would be able to take on this duty.
8. Elect Foundation Board Vice Chair -

6. **INFORMATION INCLUDED IN PACKET:**

- .01 Lewis Center Foundation Financial Reports
 1. October 2020 Foundation Savings Report and Balance Sheet
 2. Donations 2020-21

3. LCF Board Attendance Log
4. Thank You to Foundation from Kelli Orsinelli

7. BOARD/STAFF COMMENTS:

1. Ask a question for clarification
2. Make a brief announcement or report on his or her own activities - Lisa Lamb shared some banners we are working on for recruitment at NSLA. Duberly is getting the banners donated. They will be placed along the fence on Waterman so they will be very visible. The recruitment committee is working hard. NSLA's first lottery is upcoming. We really need secondary students. Staff will be doing presentations in the community at feeder schools, churches, etc.
3. Future agenda items – action item to approve gifts

8. RECOMMENDATIONS TO THE LCER BOARD:

- 9. ADJOURNMENT:** Chair Marcia Vargas adjourned the meeting at 9:59 a.m.